



**eM Services, LLC**

A MINORITY & SMALL BUSINESS ENTERPRISE  
Certification # 02567-2009-MM

## REDUCING TOTAL MRO COSTS THROUGH INTEGRATED SUPPLY CHAIN SOLUTIONS

### CONTRACTOR SOLUTIONS

Help reduce job site requirements  
for materials storage.

Improve the efficiency of material logistics.

Maximize manufacturer contract  
pricing opportunities.

Better control material and transaction costs.

Obtain diversity spend requirements.



# What eMS can do for you — PROGRAM FEATURES & INVENTORY MANAGEMENT

## **PROGRAM FEATURES:**

- Ability to support multiple manufacturer brands and product categories.
- Provide order confirmation of items shipped including backorders.
- Proactive management of open orders.
- Leverage contract pricing on design and builds with control options to meet budget cost requirements.
- Prefab product solutions and design assistance to help reduce labor costs.
- Material bundling and kitting to help reduce overall transaction and logistics costs.
  - e.g., ability to bundle electrical and telecommunications materials.
- Dedicated project management resources to track working timelines and activities.
- Local stocking centers in most major markets, including Central Distribution Centers to further support material needs and logistics.
- Partnership and collaboration with Customers and Manufacturers to ensure total success of material flow and labor efficiency.

## **INVENTORY MANAGEMENT & LOGISTICS:**

- Ability to warehouse job site materials, including receiving, handling and management.
- Deliveries to the job site based on Customer specified parameters.
  - Provide multiple scheduled releases, including will call orders.
  - Tagging, bagging & bundling materials with part numbers & descriptions.
  - Labeling by floor and type.
  - Delivery coordination with the job foreman.
- Manage freight claims and warranties.
- Service available in most major markets within Michigan, Northern Indiana and Northwest Ohio.
- Provide a job sheet scorecard identifying materials shipped, spend, open orders and current inventory levels.

# How the process works.

## YOU

You issue a PO to eMS and email it to eMS and the Supplier.

You approve any discrepancies.

Product(s) are shipped directly to the jobsite and received.

You receive a consolidated invoice from eMS.

You issue payment to eMS.

## US

eMS will upload the PO and the Supplier will process the order.

An order acknowledgment is submitted to the Customer.

Supplier completes the order process by shipping the PO and invoicing eMS.

eMS reviews the invoice to verify pricing, quantity and UOM and adds the transaction fee.

eMS transmits a consolidated invoice to Customer.

eMS issues payments to Supplier(s) within 48 hours of receipt.

WHERE WE GO FROM HERE IS UP TO YOU.

### Material Management Categories:

Wire  
Conduit  
Motor Control Centers  
Fixture Packages  
Switch Gear  
Strut & Cable Tray Systems  
Pipe  
Valves  
Pumps

### Other Material Management Categories:

Abrasives	Hose
Adhesives & Tape	Hand Tools
Bearings	Hearing Protection
Belts	Instrumentation
Chain	Lockout / Tagout
Cleaners & Lubricants	Motors
Cutting Tools	Oil Seals
Cylinders	O-Rings
Gages	Power Tools
Gas Detectors	Rainwear
Gloves	Respirators
Fall Protection	Sheaves
Fittings	Spill Containment
Fluid Power	Sprockets
Hard Hats	Storage Cabinets
Hi-Visibility & Disposable Clothing	

### Strategic Supply Chain Partners:



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